



# OKEMA SOCIETY FOR CHRISTIAN DEVELOPMENT CAMP OKEMA

## RENTAL GUIDELINES

The following regulations and guidelines are required to be adhered to by all using the facilities at Camp Okema. Failure to abide by these regulations and guidelines may result in a renter being denied rental privileges in the future.

When you arrive at Camp, you will be required to sign acknowledgement of and agreement to comply with these regulations and guidelines.

### General:

- The Okema Society for Christian Development will not be responsible for loss or damage of personal belongings.
- Reimbursement is required from Rental Groups for damage to Camp facilities or equipment.
- Safety of the Rental Group is the responsibility of the Renter. The Okema Society will not be responsible for any accidents occurring at the Camp while it is being rented.
- Please observe and comply with all notices posted in the Camp.
- Rental of facilities does not include rental of the tools and equipment of the Camp.
- The Rental Applicant/Contact person is required to be present at the Camp and will be responsible to ensure these regulations and guidelines are adhered to.
- Smoking is not permitted on Camp property or in buildings!
- Quiet hours are from 11pm to 7am (This is a municipal bylaw enforced by the RCMP. Violation can result in charges being laid against Rental Group).

### Pets:

- Pets are discouraged from being brought to Camp.
- However, if pets are brought, they are to be leashed at all times for the health and safety of the Rental Group, and for the cleanliness of the groups. The pet owner is required to remove and properly dispose of droppings left by the pet.
- No pets are permitted in Manna House.

### Manna House and Kitchen:

- Arrangements for food and Cooking Staff are the responsibility of the Rental Group. It is recommended that at least one (1) person has taken the "Food Handler Safety Course" by the Department of Public Health.
- Only Cooks are permitted to be in the Kitchen
- No one will be permitted into the Dining Hall (Manna House) without wearing proper shoes and a shirt.
- Toilets, showers and sinks are to be cleaned daily by the user group. Cleaning supplies are available from the Maintenance Staff.
- No glass containers are allowed on the beach.
- Cooks are required to abide by the Sanitation Code (blue booklet provided in the kitchen).
- Laundry facilities are for Kitchen and emergency use only.

**Buildings and Grounds:**

- No food is allowed in the sleeping cabins, as the food will attract wild animals.
- All buildings are “No Smoking” areas!
- Rental groups are required to provide their own supplies such as: toilet paper, paper towel, garbage bags; and medical & nursing supplies.
- Vehicles are restricted to the designated parking area.
- Grounds, buildings and equipment are to be kept in good order.
- Defacing or cutting down trees is strictly prohibited - fire wood is provided.
- Children should not enter the forests without proper supervision and under no circumstances should they enter alone - only in a group!
- No open fires are permitted on the grounds except in the concrete fire-pit on the beach
- No alcohol is allowed on the camp grounds (except wine for Holy Communion Services)

**Beach and Waterfront:**

- No one is allowed in the water alone - the “Buddy System” is always in effect.
- A properly fitted life jacket is to be worn by each occupant of a canoe at all times.
- An extra paddle is to be carried in each canoe.
- Canoes are to be carried into water deep enough to float before being boarded.
- Canoes are to be pulled up onto the beach and turned over after each use. Paddles, lifejackets and other related items are to be returned to the Sports Shed after each use. Lifejackets are hung to dry.

**Equipment:**

- Anything not operating properly or needing repair is to be reported to the Maintenance Staff.

**When leaving the Camp:**

- Ensure that all personal items have been removed.
- Each cabin has been swept; doors and windows are closed.
- All garbage has been deposited into the red bin for removal.
- The floors of Manna House need to be swept and washed.
- The toilets, sinks, showers and floors need to be cleaned.
- Sports equipment needs to be returned to the Sports Shed.
- Canoes emptied of water and returned to the Canoe Shed.
- All buildings used need to be left in a clean condition.

**Religious Ceremonies:**

- As Camp Okema is a Christian Camp, only Christian worship services are permitted.
- No weddings are permitted, without the approval of the Board of Directors and the Bishop of Saskatchewan.

We (the Renting Group) agree to and fully understand the rental guidelines as listed above.

\_\_\_\_\_   
Date

\_\_\_\_\_   
Signature of Applicant

\_\_\_\_\_   
Date Approved

\_\_\_\_\_   
Signature of Rentals Coordinator or other Okema Rep